

## ST GENEVIEVE'S HIGH SCHOOL

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**Principal:** Ms Jackie Bartley BEd, PGCE, MSc, PQH (NI)

**Chair of Board of Governors:** Ms Emma Lyons LL.B

**Maintained School**  
**Girls' High**

**Age Range:** 11-18

**Admission No:** 160

**Enrolment No:** 1000

### VIRTUAL OPEN DAY EVENT

This will be done virtually with all our Primary Schools and on Social Media

## RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee within the school, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admission criteria set out herein.

### ADMISSIONS POLICY

#### **ADMISSIONS CRITERIA YEAR 8**

The Religious and Educational Philosophy of St Genevieve's is that of a Catholic school. The Board of Governors, having determined the Criteria, has delegated to a sub-committee the responsibility for administering the application of these criteria.

In the event of the number of applications exceeding the school's admissions number, the following criteria will be applied in the order stated below:

1. Girls who have a sister or half-sister currently enrolled in the school.
2. Girls enrolled in the following Primary Schools which have historically been associated with St Genevieve's High School: Holy Child, St John the Baptist, St Oliver Plunkett.
3. Girls enrolled in the following Primary Schools, applied in the order as listed here: St Teresa's, St Anne's, Our Lady Queen of Peace, St.Colman's, St Kieran's, Good Shepherd, Bunscoil Phobal Feirste, Holy Evangelists, Christ the Redeemer, Holy Trinity, Ballymacward. St Joseph's Crumlin, Ballymacricket Glenavy, Scoil na Fuiseoige, St Paul's
4. Girls who are the sister(s) or half-sister(s) of past pupils of the school.
5. Girls who have a brother/half-brother currently attending De La Salle College (2021/2022).
6. Girls who are the daughters of past pupils of the school.
7. Applicants from any other Primary School.
8. Girls who are daughters of permanent employees of the school within the current school year (2021/22).
9. Girls who are daughters of permanent employees of De La Salle College in the current school year (2021/22).

In the event of over-subscription at any stage i.e. within applicants from any Primary School or within any other criterion listed, priority will be given on the basis of rank order of age, the oldest candidate being ranked first, the next oldest being ranked second etc. If two or more candidates have the same birth date and thereby qualify for the last place(s), the award of the place(s) shall be granted in alphabetical order of surname followed by forename from A-Z using the "letter by letter" system.

NB: THE FOLLOWING INFORMATION MUST BE INDICATED ON THE TRANSFER APPLICATION:

- (a) Girls who have or who have had a sister at the school (including sister’s name and dates of enrolment).
- (b) Applicants must upload a letter on headed note paper to verify that the applicant is the eldest girl. This must be a letter from a person who is not a family member of the applicant and who has known the applicant for at least two years. Letters of verification will be accepted from the Primary School Principal, an Elected Public Representative, GP, solicitor, or a member of the Clergy.
- (c) The maiden name of the mother and her dates of enrolment at the school.
- (d) Name and year of brother/half-brother currently attending De La Salle College.
- (e) Name of parent employee in either St Genevieve’s or De La Salle College.

**Failure to include this information on the Transfer Application may not be used as a basis for appeal regarding non-selection.**

**Please Note: when considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or uploaded with the Transfer Application. Parents should ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the Transfer Application or uploaded with it.**

**WAITING LIST POLICY**

**Places in Year 8 for the 2021/2022 academic year (criteria above applied after 18 June 2022– 31 August 2022)**

- 1 In the case of places in Year 8, should a vacancy arise after 18 June 2022, all applications for admission that were initially refused, new applications and applications where new information has been provided will be treated equally and the published criteria applied. This will form the waiting list for places in Year 8 until 31 August 2022.
- 2 Following this date parents of pupils who were unsuccessful in gaining a place in Year 8 must write to the school indicating that they are still interested in a place for their daughter. This waiting list will exist until 30 June 2023.

**Applications and Admissions**

Year	Admissions No	Total Applications <i>ie. All preferences</i>	Total Admissions
<b>2019/20</b>	160	208	166 *
<b>2020/21</b>	160	172	160
<b>2021/22</b>	160	177	160

\*Additional pupils admitted on appeal

**Criteria for entry into Years 9 and onwards**

Available on request from the school.