

ADMISSION TO PRIMARY ONE

SEPTEMBER 2021

Thank you for considering St Kevin's Primary school for your child. Please take some time to:

- read our prospectus
- watch our Virtual Open Day which you will find on our school website - www.stkevinsprimaryschool.org

The application process is now open and will close at 12.00 noon on Friday 29 January 2021.

You must now submit your application ONLINE to the Education Authority (EA) at www.eani.org.uk/admissions.

In order to apply online you must now do the following:

- **Ensure that you have a valid email address**
- Submit a **punctual application** as any application received after **12.00 noon on Friday 29 January 2021** will be treated as **'late'** and will not be processed until after the close of the primary admissions procedure.
- You must list at **least 4 DIFFERENT primary schools in order of preference.**
- You must refer to the schools' published admission criteria which will be available on the EA website from Friday 18 December 2020- you must list the criteria that your son / daughter fulfils on the online form.
- Having completed your online application, you will receive an email from the Admissions Team at EA to acknowledge receipt of your application - it is advisable to print this acknowledgement off and keep it somewhere safe. You will also be required to upload a copy of your child's birth certificate.
- **Parents should continue to check the EA website for further updates.**

NOTIFICATION OF PLACEMENT

Letters will be issued on Monday 26 April 2021 for receipt on Tuesday 27 April 2021. The letter will be issued by the school in which your child has been placed. If your child is not offered a place the EA will write to you and provide you with information on schools which still have places available at the close of the admissions process.

SUPPORT

In order to assist our parents and prospective parents, Senior Staff will be available for support and advice. Please contact the school office on **02890 326791** if you need help in completing the application process. If an appointment is necessary, a suitable socially distanced meeting will be arranged to accommodate this.