

ST LOUISE’S COMPREHENSIVE COLLEGE

A CENTRE OF EXCELLENCE

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Web-site: www.stlouises.org.uk

Principal: Miss Mary McHenry, BA Hons, PGCE, PQH(NI), MSc Edn Mgt

Chair of Board of Governors: Mr John O'Rourke, BSc, FCA, FCMA, FCCA

Maintained School

Co-educational

Age Range: 11-19

Admission No: 220

Enrolment No: 1500

**INFORMATION ON OPEN DAY AND PROSPECTUS – PLEASE VISIT OUR WEBSITE AT www.stlouises.org.uk
 FOR ALL QUERIES AND QUESTIONS RELATING TO TRANSFER SEPTEMBER 2021
 PLEASE CONTACT MRS ELLEN SMYTH esmyth333@c2kni.net or 02890325631
 FURTHER INFORMATION WILL BE SENT TO PRIMARY SCHOOLS AND THROUGH THE LOCAL PRESS**

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL FOR YEAR 8 ONLY

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admission Criteria set out herein. A member of the school’s support staff will offer administrative assistance to the Admissions Sub-committee.

NOTES OF INFORMATION

- In accordance with DE regulations, all children resident in Northern Ireland at the time application to Year 8 will be selected for admission before any child not so resident will be selected.
- It is the sole responsibility of parents/carers of prospective students to ensure that all information relevant to the Admissions Criteria of St Louise’s Comprehensive College is submitted on your transfer application. Please note information under duty to verify section.
- The criteria outlined below is for Year 8 only.

ADMISSIONS POLICY FOR SEPTEMBER 2021 FOR YEAR 8 ONLY

The sub-committee on behalf of the Board of Governors will apply the criteria listed below to identify which children will be admitted to Year 8. In selecting children for admission, children resident in Northern Ireland at the time of their application to the school will be selected before any child not so resident.

Application for admission to St Louise’s College will be divided into two categories, A and B. All applications will be considered but applications belonging to Category A will be given preference over applications belonging to Category B. Please note that sub-category A1 will be applied first and then sub-category A2.

CATEGORY A

A1. Category A will be applied for pupils who normally reside in the traditional catchment area of the school which includes outlying parishes listed, not in any order of priority.

Blaris Parish	Our Lady Queen of Peace Parish	St Mary’s Parish (Chapel Lane)
Christ The Redeemer Parish	Sacred Heart Parish	St Mary’s Parish (Star of the Sea)
Corpus Christi	St Agnes’s Parish	St Matthew’s Parish
Derriaghy Parish	St Anne’s Parish	St Michael’s Parish
Glenavy and Killead Parish	St Brigid’s Parish	St Oliver Plunkett Parish
Hannahstown Parish	St Gerard’s Parish	St Paul’s Parish
Holy Cross Parish	St John’s Parish	St Patrick’s Parish
Holy Family Parish	St Luke’s Parish	St Peter’s Parish
Holy Rosary Parish	St Malachy’s Parish	St Peter’s Parish (The Rock)
Holy Trinity Parish	St Mary’s on The Hill Parish	St Teresa’s Parish
Nativity Parish		St Vincent de Paul Parish

A2. Pupils who at the time of application reside elsewhere in Northern Ireland.

CATEGORY B

All other applicants.

In the event of oversubscription within Category A, the following sub-criteria will be applied in the order of priority listed below to each category, beginning with category A to determine which children should be admitted. (Should places still exist the same process will be repeated for Category B until all places are filled)

Applications from pupils:

1. Applicants at the date of application have had or have a brother(s) or sister(s) or half-brother or half-sister (this includes legally adopted/fostered) enrolled in St Louise’s, or formerly enrolled in St Louise’s **(MUST BE INDICATED ON THE TRANSFER APPLICATION).**
2. Those pupils whose parent/guardian is a permanent employee of the school **(MUST BE INDICATED ON THE TRANSFER APPLICATION)**
3. Whose mother or father are past students of the school (MAIDEN NAME OF MOTHER OR NAME OF FATHER AND DATES OF ATTENDANCE AT THE SCHOOL **(MUST BE INDICATED ON THE TRANSFER APPLICATION).**
4. Those pupils whose Transfer Form expresses a first preference for St Louise’s College and do not qualify for 1, 2 or 3.
5. Proximity to the school measured by the College authorities along the public transport route from the home of the applicant to the gates of St Louise’s at the Falls Road entrance.

In the event of a tie breaker, a computerised random selection will be used.

DUTY TO VERIFY

The Board of Governors reserves the right to require any supplementary evidence linked to the criteria as outlined in Category A and B, as it may determine to support or verify information on any applicant’s Transfer Application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after 18 June 2021 all applications for admission to Year 8 that were initially refused, new applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2022. The school will contact you in writing if your child gains a place in the school by this method.

Your child’s name will be automatically added to the list. Please contact the school if you wish for your child’s name to be removed from the list.

Applications and Admissions

Year	Admissions No	Total Applications All Preferences	Total Admission
2018/2019	356	243	243
2019/2020	220	276	220*
2020/2021	220	310	220*

**** Excludes students with Statements of Educational Needs and admissions directed by the Exceptional Circumstance Body.***

Criteria for entry into Year 9 and onwards - Available on request from the school.